

VACANCY ANNOUNCEMENT

Project number: P173799

Project name: Mongolia COVID-19 Emergency Response Project financed by the World Bank

Implementing organization: Ministry of Health

Position: Environmental and Occupational Health Specialist

The Ministry of Health is announcing a vacancy of the Environmental and Occupational Health Specialist for the Mongolia COVID-19 Emergency Response Project financed by the World Bank International Development Association and implemented by the Ministry of Health.

RESPONSIBILITIES

The purpose of this position is to provide support in the development, implementation, and monitoring of the action plan of the environmental and occupational health and safety framework under the strategic framework of the Mongolia COVID-19 Emergency Response and Health System Preparedness Project:

1. Develop environmental and occupational health and safety framework action plan and relevant supporting documents.
2. Support the implementation of environmental and occupational health and safety action plan implementation
3. Support the coordination of environmental and occupational health and safety matters during the COVID-19 outbreak
4. Cooperate with PIU, WHO and implementing partners, participate as team member in other project activities
5. Support the planning and implementation of the infection prevention and control (IPC) planning activities for health care workers (HCWs), health care managers at national and local level and IPC teams at the facility level.

REQUIREMENTS

- University degree in medical science, Public health, Environmental health, Hygiene, and Occupational health field; Master degree in Public health is an advantage;
- At least 5 years of experience in public health, epidemiology, and occupational health;
- Work experience in environmental health assessment will be an advantage;
- Ability to conduct environmental health and occupational safety assessment;
- Ability to handle citizen's grievance;
- Self-motivated, organized, and have well developed analytic and realization skills;
- Able to produce fair and clear reports;
- Good computer skills;
- Highly developed analytic skills;
- Good document preparation and handling skills; and
- Have an advanced level in English writing and speaking (supported by certificates or other relevant documents).

APPLICATION

Interested individuals are requested to prepare the following documents and submit the application in person to below indicated address no later than 14:00 hours of 14 August 2020:

- 1) Public servant's form (Form No.1);
- 2) Curriculum vitae (CV) in English and Mongolian accompanied by a photo taken within last 6 months;
- 3) Notarized copies of diploma and certificates to prove education, specialization and knowledge;
- 4) Notarized copy of the citizen ID;
- 5) Notarized copy of the first page and other relevant pages with employment history of the Labor and Social Security book;
- 6) Two references from previous employers;
- 7) Cover letter expressing your interest in the position with statement of the skills and abilities.

Mongolia COVID-19 Emergency Response Project, Ministry of Health
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Submitted documents shall not be returned. Only shortlisted individuals will be notified.