



**MINISTRY OF HEALTH
REQUEST FOR EXPRESSIONS OF INTEREST
VACANCY ANNOUNCEMENT
NATIONAL MONITORING AND EVALUATION
CONSULTANT**



World Bank Loan/Credit no.: LN 9082-MN; CR 6594-MN; CR 6833-MN
Project Title: COVID-19 Emergency Response Health System Preparedness Project (total valued at USD 75 million, project commenced on 24 April 2020 and scheduled for completion on 31 March 2023, with possibility of extension till December 2023)

World Bank Credit no.: CR 5498-MN
Project Title: E-Health Project (total valued at USD 18 million, commenced on 02 June 2016 and completed on 30 September 2022)

The Government of Mongolia has received a Loan and Credits from the World Bank Group to finance the above referenced projects.

Ministry of Health now invites eligible individual national consultants to indicate their interest in following Consultancy Services: Monitoring and Evaluation Specialist.

Detailed Terms of Reference, minimum qualification criteria, and other details surrounding this assignment can be at found here below.

Consultant shall be selected according to "Procurement Regulations for IPF Borrowers", November 2020 which is provided on the World Bank website under link <https://thedocs.worldbank.org/en/doc/178331533065871195-0290022020/original/ProcurementRegulations.pdf>.

HOW TO APPLY:

Interested eligible individual national consultants must provide in a written form in the English Language (i) cover letter containing information on your ability how you best suit for the Services, (ii) Curriculum Vitae, (iii) copies of reference letter(s) from previous employers, (iv) copies of diplomas or certificates before 16:00 hours of (Ulaanbaatar time) of 04 January 2023.

Attention: Procurement Specialist, Integrated Project Implementation Unit (IPIU)

Address: Suite #1103, 11th floor, Ayud tower, Olympic street 5, 1st horoo, Sukhbaatar district, Ulaanbaatar, Mongolia, Tel: +976-7707 7793, E-mail: munkh@ehp.mn, website: <http://ehp.mn/>

1. MINIMUM QUALIFICATIONS REQUIREMENTS

The M&E consultant will have a graduate degree in monitoring and evaluation or health policy or public policy or economics and other relevant disciplines and at least 5 years of experience in conducting M&E under projects funded by international financial institutions or international organizations, preferably, World Bank, Asian Development Bank (ADB), United Nations. The Consultant must have experience of successful development as

individual or part of a team of at least 2 Project Completion Reports or Implementation Completion Reports, with one of the reports being for a complex project with value of at least USD 15 million. Quantitative and Qualitative analytical thinking skills are required. Excellent command of the English language is required.

2. EXPECTED DURATION OF THE SERVICES

The services are expected to commence in January 2023 and complete in August 2023 (This is intermittent, part time assignment. The duration of the services may extend depending on the progress of the ongoing COVID-19 Project, with possibility of extension till December 2023).

3. SCOPE OF SERVICES AND TERMS OF REFERENCE

The specialist will work with the Integrated Project Implementation Unit (IPIU), the Ministry of Health (MOH), Ministry of Finance, Ministry of Digital Development and Communications, World Bank and other related stakeholders to conduct M&E of project activities and prepare Implementation Completion Report of COVID-19 Emergency Response Health System Preparedness Project, and E-Health Project.

Specifically, the Consultant will:

- (i) Review the project documents including Loan and Credit Agreements, Project Implementation Manuals, quarterly and annual progress reports, consultants and contractors' reports, aide memoirs, Project Steering committee decisions, reports of audits carried out for the Projects, and other relevant documentation to get the whole picture of the project activities since the beginning.
- (ii) Prepare methodology and tools to collect data and information to conduct M&E of project activities in view of preparing a Implementation Completion Report – in the Mongolian and the English languages.
- (iii) Draft and complete Implementation Completion Reports for the both Projects in the Mongolian and the English languages on behalf of the MOH which includes:
 - (1) Project description, background information,
 - (2) Relevance of Design and Formulation, Project Outputs and Outcomes,
 - (3) Project Costs,
 - (4) Project Schedule,
 - (5) Implementation Arrangements,
 - (6) Performance of Consultants, Contractors, and Suppliers,
 - (7) Performance of the Borrower and the Executing Agency,
 - (8) Performance of World Bank,
 - (9) Evaluation of performance in terms of achievements of the project's performance targets (outputs, outcomes, indicators, sustainability, project benefits),
 - (10) Analysis of problems encountered during project implementation,
 - (11) Preliminary assessment of the sustainability of project activities,
 - (12) Lessons learned, best practices, and
 - (13) Recommendations for the Government, MOH, and World Bank.

NOTE: this is preliminary outline, and would be subject to refinement.

- (iv) Undertake evaluation of specific project activities at the request of the MOH, and World Bank.

DELIVERABLE TABLE:

ITEM	NAME OF DELIVERABLE	DUE DATE
E-HEALTH PROJECT		
Deliverable A	Methodology and tools to collect data and information	10 February 2022
Deliverable B	Draft Implementation Completion Report	16 March 2023
Deliverable C	Final Implementation Completion Report	20 April 2023
COVID-19 PROJECT		
Deliverable 1	Methodology and tools to collect data and information	16 May 2023
Deliverable 2	Draft Implementation Completion Report	19 June 2023
Deliverable 3	Final Implementation Completion Report	09 August 2023

4. CLIENT'S INPUT AND COUNTERPART PERSONNEL

- (a) Services, facilities and property to be made available to the Consultant by the Client: table, chair, access to printer, copier, internet at IPIU office.
- (b) Professional and support counterpart personnel to be assigned by the Client to the Consultant: Not applicable.
- (c) Client will provide the following inputs, project data and reports to facilitate preparation of the reports: All the data available with Government.