

VACANCY ANNOUNCEMENT

Project number: P173799

Project name: Mongolia COVID-19 Emergency Response Project financed by the World Bank

Implementing organization: Ministry of Health

Position: Risk Communication and Community Engagement Specialist

The Ministry of Health is announcing a vacancy of the Risk Communication and Community Engagement Specialist for the Mongolia COVID-19 Emergency Response Project financed by the World Bank International Development Association and implemented by the Ministry of Health.

RESPONSIBILITIES

The purpose of the position is to provide support in coordinating the risk communication and ensuring public engagement, improving the preparedness of health facilities and readiness of the emergency public care under the strategic framework of the Mongolia COVID-19 Emergency Response and Health System Preparedness Project, and support the Ministry of Health to prepare and implement Stakeholder Engagement Plan and Environmental and Social Management Plan (ESMF) per ESCP as a part of Financing Agreement:

1. Coordinate the dissemination of information on prevention of COVID-19 disease and provide support in improvement of risk communication infrastructure;
2. Provide support in response activities against the COVID-19 outbreak;
3. Provide support in improvement of public health activities and management of emergency care services during the COVID-19 outbreak;
4. Provide support in improving capacity of the human resources in diagnosing and treating the COVID-19 infection;
5. Cooperate with PIU and implementing partners, participate as team member in other project activities and maintain close dialogue and communication with WHO and WB safeguard team.

REQUIREMENTS

- Master degree in Public health, social development, media/journalism, medical science, hygiene and epidemiology field;
- At least 7 years of work experience in public health and epidemiology field;
- Work experience in field of public relations/ media/communication field will be an advantage;
- Ability to coordinate the emergency public healthcare services;
- Ability to coordinate the medical emergency services;
- Public relationship skills;
- Ability to develop infographics and photography skills;
- Video editing skills;
- Have an advanced level of English in written and spoken (supported by certificates or other relevant documents); and
- Past experience working with diverse environment; able work in rural areas for extended period of time.

APPLICATION

Interested individuals are requested to prepare the following documents and submit the application in person to below indicated address no later than 14:00 hours of 14 August 2020:

- 1) Public servant's form (Form No.1);
- 2) Curriculum vitae (CV) in English and Mongolian accompanied by a photo taken within last 6 months;
- 3) Notarized copies of diploma and certificates to prove education, specialization and knowledge;
- 4) Notarized copy of the citizen ID;
- 5) Notarized copy of the first page and other relevant pages with employment history of the Labor and Social Security book;
- 6) Two references from previous employers;
- 7) Cover letter expressing your interest in the position with statement of the skills and abilities.

Mongolia COVID-19 Emergency Response Project, Ministry of Health
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Phone: 70115489

Submitted documents shall not be returned. Only shortlisted individuals will be notified.